

- 1. Click the 'DOWNLOAD' icon in the top left corner and select 'DOWNLOAD WITH CHANGES' to save your completed form
- 2. RIGHT CLICK anywhere on the form and select 'SAVE AS' to save your completed form
- 3. Download and open the form in a PDF read and sign program such as Adobe Reader or DocHub where you can complete and save.

Reference form



Name of Sennie/Candidate*:

Your name and/or name of your organisation*:

Your contact email address*:

Your contact telephone number*:

Employment information:

Position held:

Dates of employment:

Reason for leaving:

Key responsibilities:

Please provide a character reference below:

{Where applicable, please include: the ages of children under their care/tutelage, types of special educational / additional needs worked with and any specific skills they learned or demonstrated relating to special educational needs, childcare and/or teaching.}

Would you hire this person again?

Yes No

Signature:

Full name:

Position:

Date:

By returning this reference I acknowledge that under the Conduct of Employment Agency/Employment Business Regulations 2003, SENNIES Ltd may be required to provide this reference to a client or third party.